



PURPOSE

At Jarrahdale Primary School, we prioritise both student learning and wellbeing, creating a nurturing environment where students can develop their leadership skills. From an early age, students are encouraged to embrace leadership roles, fostering their growth and involvement in the school's decision-making processes. We believe that every student has the potential to be a role model and an active community member. By cultivating these leadership opportunities, we aim to shape the community leaders of tomorrow.

AIMS

- To promote and support an authentic student voice.
- To provide leadership experiences.
- To create a whole school community which values the contributions of all its stakeholders.

GUIDELINES

The following two pages outline the available leadership positions and the expectations associated with each role. This information will be provided to Year 5/6 students before their application deadline. Additionally, details on the Election Process are included, describing how to apply and the timeline for the selection procedures. The final page of the document must be completed by the student, with signatures from both the student and their parent or caregiver. This completed application should be submitted by the deadline specified in the timeline.

POSITIONS AVAILABLE

At Jarrahdale Primary School, we offer a variety of leadership opportunities for our students. Our Year 5/6 students are recognised as leaders, embodying our school motto, "Strive for Success."

2 x School Captains

The School Captains serve as representatives of Jarrahdale Primary School and its student body. They are highly visible leaders with significant responsibilities, including but not limited to:

1. Liaising with the Principal and Student Leader Coordinator, and welcoming guests.
2. Speaking at school events.
3. Attending Student Council meetings.
4. Completing weekly tasks as outlined in the Student Council Roster.

4 x Faction Captains (2 per faction)

The Faction Captains are vital in supporting and enhancing the school's sporting activities. Their key responsibilities include:

1. Assisting with and promoting sporting events across the school.
2. Hosting lunchtime sport activities for each year level to develop student wellbeing.
3. Collecting and announcing faction points during whole school assemblies.
4. Ensuring that block sports and play equipment is accounted for and properly managed.

2 x Pip's Wellbeing Warriors

The Wellbeing Warriors focus on student wellbeing and maintain regular contact with the Wellbeing Team. Their responsibilities include:

1. Assisting with cleanup at Breakfast Club.
2. Organising and running events in the library during lunch breaks.

EFFECTIVE DATE: Term 3, 2024

REVIEW DATE: Term 3, 2025



SELECTION CRITERIA

Students in Year 5/6 are eligible for leadership positions if they meet the following selection criteria. To apply, students must submit a written application addressing each criterion with specific examples of how they have demonstrated the required qualities.

Students are eligible to apply if they meet the following criteria:

- Respects themselves, others, and school property.
- Demonstrates integrity, being polite and honest.
- Is inclusive of others.
- Engages in safe, friendly play and cooperates with others.
- Shows consideration for others.
- Thinks about their actions and displays common senses and maturity.
- Wears their school uniform with pride.
- Is willing to speak in public and address an audience.
- Actively participates in school activities.
- Is always a positive role model.

Note

- Students may hold no more than one formal leadership position.
- A student's leadership position may be suspended or withdrawn under certain circumstances in consultation with the principal.
- The principal has the right to veto a selection or election.

PROCESS FOR LEADERSHIP POSITIONS

- Submit a self-nomination for a leadership position by 20 September 2024
- Address at least three of the written criteria with specific examples in the application.
- Obtain endorsement and submit the application to the Student Leader Coordinator.
- Attend the leadership workshop with the Student Leader Coordinator in Term 4.
- Prepare and deliver a speech to peers on 4 November 2024.
- Leadership positions will be announced during the Presentation Night, on the 4 December 2024.



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APPLICATION FOR STUDENT LEADERSHIP

STUDENT DETAILS (Please complete neatly)

First Name	Classroom
Surname	Teacher

MY POSITION PREFERENCES ARE (please number from 1-3 in order of preference)

- Student Captain
- Faction Captain
- Pip's Wellbeing Warrior

ESSENTIAL CRITERIA (Please read the Student Leadership Policy)

I understand that to be eligible to fulfil any of the leadership roles, I must:

	<i>Please tick</i>
Always demonstrate responsible behaviour	
Attend all scheduled meetings	
Always wear the complete school uniform	
Always wear the badge	
Always follow the JPS expectations	
Uphold the School Motto and PBS Values	
Complete to the best of my ability, all the roles and jobs assigned	
I have read through the Student Leadership Policy with my parents/guardians	

ENDORSEMENT OF NOMINATION

Please ensure your nomination has been signed by the following.

Peer	Classroom Teacher
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I understand that failing to fulfill the essential criteria of the role may result in losing my leadership position.

Student Signature	Parent/Guardian Signature	Date
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STUDENT LEADERSHIP EXPECTATIONS & CONSEQUENCES

Congratulations on being selected as a Student Leader at Jarrahdale Primary School! Your role is important and comes with responsibilities. It's essential to understand the expectations and the consequences of poor decisions in your new role.

As a Student Leader, you are expected to:

- Abide by the School's Positive Behaviour Guidelines.
- Uphold the school's motto: Strive for Success.
- Demonstrate positive social skills in all interactions.
- Follow instructions from adults promptly and politely, always exhibiting appropriate behaviour and attitudes, including in specialist classes and with relief teachers.
- Assist children, teachers, staff, or parents when needed.
- Model positive work habits in the classroom, including taking initiative to complete any classwork missed due to leadership duties.
- Always wear the appropriate school uniform, including your hat, leader badge and uniform.
- Carry out assigned duties promptly and efficiently.
- Attend designated meetings.
- Model sportsmanship in the playground and appropriate behaviour at school events, such as assemblies and excursions.
- Participate in school activities, including sports days, swimming lessons, excursions, incursions, and team events, with a positive attitude.

Student Leader Consequences

A breach of the Student Leader Expectations will lead to the following process:

1. One Verbal Warning
2. Three Strikes
3. Committee Review- who will decide on potential loss of the leadership role
(The committee includes Year 5/6 teachers and an admin member).

After each strike, the Student Leader Coordinator will:

1. Outline the behaviour and conversations already had with the student and other involved parties.
2. Discuss the incident with the committee to determine the appropriate consequence.
3. Send written communication to the parents outlining the behavior breach, consequence, and timeframe.
4. Record the behavior and consequence on the school intranet.
5. Assign the leader a task to help them better understand their leadership responsibilities.

Extreme Behaviour

In cases of extreme behaviour, a leader may face immediate leadership suspension or termination, as outlined in the severe clause of the Positive Behaviour Policy. This includes:

- Receiving a fourth strike.
- Using their leadership position to intimidate others.
- Receiving an in-school or out-of-school suspension.
- Leaving school grounds without permission.
- Engaging in abusive behaviour (e.g., swearing), fighting or other antisocial behaviour.
- Showing defiance towards an adult when given an instruction.
- Misbehaving during a leadership suspension.
- Causing any teacher to question their suitability for a leadership role.

During a leadership suspension, students will be denied the privilege of fulfilling leadership duties and responsibilities, including wearing their badge, until the suspension period is complete.



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STUDENT LEADERSHIP GUIDELINES & DUTIES

Student Leaders play a key role in preparing and running whole-school assemblies, as well as special events and ceremonies like ANZAC Day.

The purpose of this role is for students to:

- Develop skills in organising and running events.
- Build confidence in speaking to large groups of people.
- Develop self-awareness while being 'on show' in public settings.
- Demonstrate appropriate audience etiquette.
- Present themselves as trusted and supportive peers.
- Model what student leadership 'looks like' and 'sounds like' at Jarrahdale Primary School.

Assembly duties include:

- Rehearsing and presenting the assembly script.
- Assisting teachers and special guests.
- Presenting Merit Certificates.
- Assisting with setting up and packing away assemblies.

Weekly Duties:

Student Leaders are responsible for carrying out daily tasks. Each Leader will be allocated duties for the term and is expected to demonstrate excellence in fulfilling these responsibilities. The fortnightly roster begins on Monday mornings and ends on the afternoon of the second Friday, with opportunities for rostered weeks off during the term.

Other Duties:

Student Leaders may also be asked to perform additional tasks, such as distributing newsletters or collecting fundraising money. These duties should be completed promptly and efficiently to minimise disruptions to classroom learning.



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STUDENT LEADERSHIP CONTRACT

Jarrahdale Primary School Student Leadership 2025

At Jarrahdale Primary School, all Student Leaders are encouraged and supported to uphold our school motto: *Strive for Success*. Our Student Leaders exemplify this motto by fulfilling the responsibilities and duties outlined in the Student Leadership Contract.

Before signing the contract, please review the following guidelines carefully with your parents to ensure a clear understanding of the expectations for your leadership role.

Good luck in your new role! Wear your leader's badge and school uniform with pride, always remembering that you represent your family, peers and school. We hope you find your responsibilities both rewarding and challenging.

Mr Gould (Student Leader Coordinator)

Student Leader Contract

I, _____, as a Student Leader of Jarrahdale Primary School, hereby agree to uphold the conditions outlined in this document. I have thoroughly read the Leadership Guidelines and agree to fulfil my responsibilities and duties as detailed in the Student Leadership Expectations. I understand that failure to do so may result in the suspension or termination of my role as a Student Leader at Jarrahdale Primary School.

Signed _____ (Student)

Signed _____ (Parent)

Signed _____ (Classroom Teacher)

Signed _____ (Mr Gould - Student Leader Coordinator)